



HOW COACHES ADD PLAYERS TO THEIR EXISTING LEAGUE TEAM

IMPORTANT

In order to add players to an existing team they are first added to the **Player Pool**. The Player Pool is the list of all the players in your playing circle, to a maximum of 40.

Login to your SPN profile

Find **PLAYERS AND COACHES** in the menu

Click on **My Leagues & Tournaments Rosters**

Click on the **Leagues I Am Registered In** tab

Find the team and click the **Edit League Roster** button

Click **+ Add Player to LEAGUE Roster** to select a player from your Player Pool

When you find them click the check box and **Add Selected Players to Event Roster**.

If the player is not on the Player Pool list, click **Edit Your Player Pool** and then you can **Add Player to Team**

Each player/member on the roster will have the **Actions** button on the right. Click here and you can assign any one of the following roles: Coach, Primary Coach, Team Contact. All roles are considered to be “players” on the team unless “COACH ONLY” is checked.

You will also have the option to remove a member from the team.